

22/10/2018.

A meeting of the Ethics Committee was held on 22nd October 2018.

Following members were present

1. Principal Dr. Usha Mukundan.
2. Dr. Himanshu Dawda.
3. Dr. Kiran Kolwankar.
4. Dr. Bhushan Arekar.
5. Ms. Sucheta Joshi.
6. Mr. Somnath Kangralkar.
7. Ms. Namrata Jaiswal (Invited).

*Usha*  
PRINCIPAL  
RAMKRISHNAN JIJI HUNWALA COLLEGE  
OF ARTS, SCIENCE & COMMERCE  
Ghatkopar (W), Mumbai-400 086, Maharashtra, INDIA

### Agenda

1. To appraise the members of the various programs, duties and responsibilities of the Ethics committee
2. To create a system for monitoring the processes in the institution and whether all ethical norms are being followed.
3. To evolve a structured Code of Conduct, Professional Ethics at every level, animal ethics to name a few
4. Any other matter arising out of the discussion.

### Minutes of the Meeting

1. The Principal informed the members that staff and students are made aware of the presence of ethical committee, their roles and responsibility
2. The ethical committee should conduct programs to create awareness among students, staff and parents during the meetings about ethical issues and how important it is for an HEI to be responsible ethically.
3. Guidelines for Code of Conduct, Professional Ethics, Animal Ethics were formulated with an open ended system to review and make additions, as and when required.

The meeting ended thanking each other.

*Usha*  
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