



ID- 11042

To,

Manisha Sharma

Date: 9th March 2020

Subject: Offer Letter for the post of Apprentice Trainee, Grade-A

Dear Manisha,

Congratulations!

We are pleased to make you an offer for the post of **Apprentice Trainee, Grade-A** with our organization.

Your tentative date of joining will be **15th June 2020**.

You shall be paid a stipend of salary of **INR 26,000* per month. (Rupees Twenty Six thousand per month only)**. Your stipend details will be mentioned in the appointment letter at the time of joining.

***Note:** During your apprenticeship, you would be paid stipend of INR 26,000, which includes INR 8,000 as deferred bonus, payable after completion of 3 years with QX.

The offer letter is valid conditional upon successful background check which includes educational qualification (10th, 12th and Graduation should be 55% or above).

May we take this opportunity to welcome you to be a part of our dynamic team and thank you in anticipation of your loyal endeavours ahead.

Kindly send your acceptance to the offer by returning a signed copy of the letter through email and also let us know your earliest date of joining.

Sincerely,

Shankar Upadhyay
Senior Vice President – People

I accept the offer made for the post of **Apprentice Trainee, Grade-A** shall be joining the company by the **15th June 2020**. If not accepted by **31st March 2020**, this offer will stand null & void.

Date: 20/3/2020

Signature: Manisha