

March 9, 2023

NOTICE

Department of English

Résumé Writing Workshop

The Department of English will conduct a **Résumé Writing Workshop (offline)** for students of FYBA and FYBCom. This workshop aims to introduce students to the basics of résumé writing and equip them with the skills required to draft a professional résumé.

Interested students can register themselves for the workshop on the following link:
<https://forms.gle/iktrU8CbPNK0UFOo9>

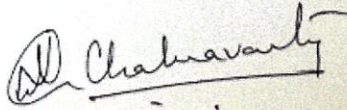
On successful completion of the assignment given during the workshop, students will receive an e-certificate acknowledging their active participation in the workshop. **Please note that registration is compulsory to join the workshop.**

Following is the schedule for the workshop:

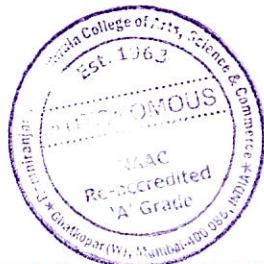
1. FYBA – A/B/C Division – 13th March 2023 (Room no.45) – 10:40 am
2. FYBCom – B Division – 15th March 2023 (Room no.46) – 11:30 am
3. FYBCom – A Division – 21st March 2023 (Room no.45) – 11:30 am
4. FYBCom – C Division – 23rd March 2023 (Room no.47) – 11:30 am

For any queries, please contact:

Ms. Asha Selvakumar: +919920967586



Dr. Neeta Chakravarty
(HOD, Department of English)



PRINCIPAL
RAMNIRANJAN JHUNJHUNWALA COLLEGE
OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS)
Ghatkopar (W), Mumbai-400086, Maharashtra, INDIA

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R. J. COLLEGE of Arts, Science & Commerce (AUTONOMOUS)

(Hindi Vidya Prachar Samiti's RAMNIRANJAN JHUNJHUNWALA COLLEGE of Arts, Science & Commerce)

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Affiliated to UNIVERSITY OF MUMBAI II NAAC Re-Accredited 'A' Grade (CGPA: 3.50)

Department of English (2022-23) Resume Writing Workshop

Flyer

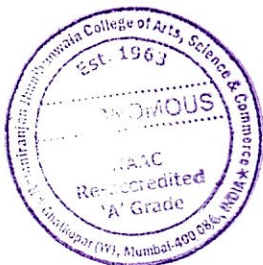


Hindi Vidya Prachar Samiti's Ramniranjan Jhunjhunwala College of Arts, Science & Commerce (Autonomous)

Department of English
Organizes
Résumé Writing Workshop

On 13th March 2023 for students of FYBA
&
On 15th, 21st and 23rd March 2023 for students of FYBCom

The workshop will be conducted in offline mode. It aims to introduce students to the basics of résumé writing and equip them with the skills required to draft a professional résumé.




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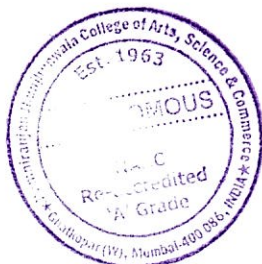
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Report

The Department of English conducted a Resume Writing Workshop for students of FYBA on 13th March 2022 (offline) and FYBCom 24th March 2022 (online). The workshop for FYBCom was rescheduled as there was no academic engagement of students on campus due to strike of government employees including teaching and non-teaching staff during the period. The workshop aimed to introduce students to the basics of resume writing. The students were introduced to the different types of resumes and the relevance of each was highlighted. They were also introduced to the different parts of a resume and given guidance on customizing them according to their needs. This would equip them with the ability to build their resume which will ultimately help them during their job search. There were 15 students from FYBA and 16 students from FYBCom who attended the workshop. After the session, students were given an assignment to prepare individual resumes and submit them on Google classroom created for the same. Certificates were given to the participants who successfully completed the assignment.



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Screenshots of assignments submitted:

Personal Details :

Name : Supriya Sahu

Address : 2/20,jai kokan sevak mitra mandal,Pratap Nagar Road ,Bhandup west ,Mumbai -78

E-mail : supriyasahu@gmail.com

Contact no. : 9702920471

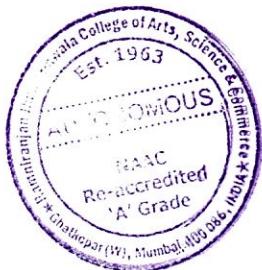
Work Experience : Fresher

Education Qualification :

Qualification	University /College	Year	Percentage /grade
F.Y.B.A	MAHARASHTRA BOARD	2021-22	B-GRADE
H.S.C	MAHARASHTRA BOARD	2020-21	62%
DIPLOMA	COLUMBUS ACADEMY	2019-20	86%

Professional Skills : Critical thinking and problem solving

Extra Curricular Activities :Volunteering and Community service




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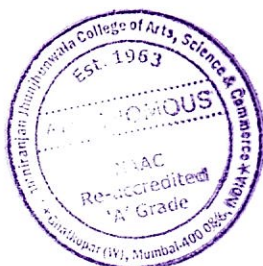
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<p>email :itznaize@gmail.com</p>	<p>नाइज आशीश नाइज</p>
 <p>Click here for my portfolio</p>	<h3>EDUCATION</h3> <p>HSC 12th from Ramniranjan jhunjhunwala college ghatkopar(w) mumbai 400086</p> <p>SSC 10th from Anjuman E Islam High school kurla(w) mumbai 400070</p> <h3>LANGUAGE</h3> <p>Hindi : Advanced English: Intermediate</p>
<h3>RELEVANT SKILLS</h3> <p>MAKE-UP ARTIST BAKER COMMUNICATION TUTORING</p>	



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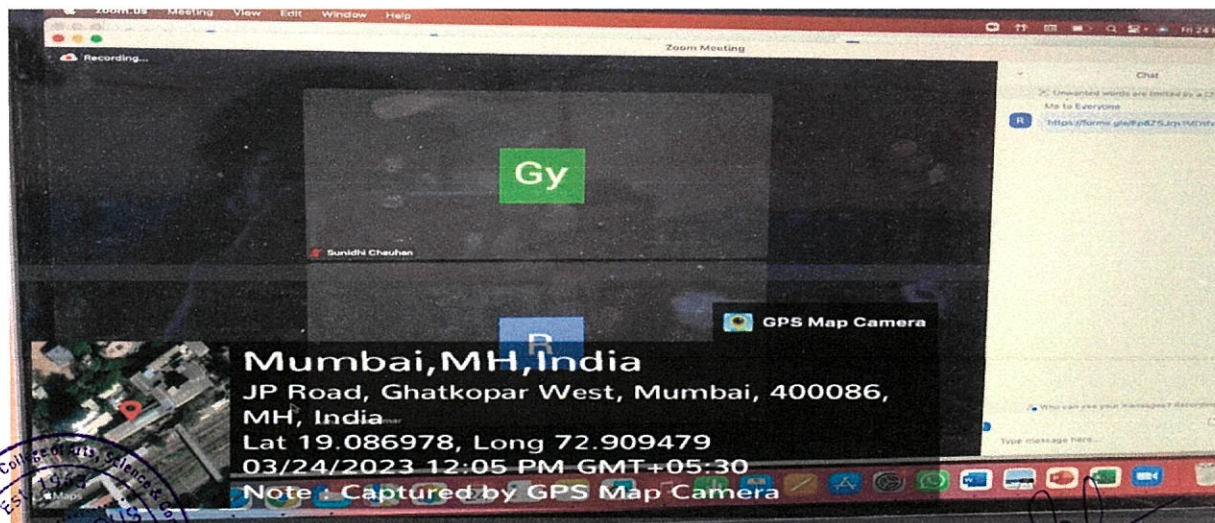
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Geotagged photos from the sessions



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List of students who enrolled

Sr. no.	Name	Class	Division	Roll no.
1.	RAZAN AFZAL ALI SAYYED	FYBA	C	415
2.	Anjali Santosh Chaubey	FYBA	C	442
3.	Ashmita Kotiyar	FYBA	A	127
4.	Pooja Yadav	FYBA	A	80
5.	Sayyed Tanveer Fatima Haider Ali Zaidi	FYBA	A	119
6.	Durvanka Ashok Mayekar	FYBA	C	625
7.	Ekta Vishwakarma	FYBA	A	100
8.	Khan Haseena	FYBA	A	107
9.	Khan Naiz Aslam	FYBA	A	24
10.	Nishad Anjali Anup	FYBCOM	C	805
11.	Rakshanda Hitesh Kode	FYBCOM	C	491
12.	Anjale Yadav	FYBCOM	C	811
13.	Denil Viren Shah	FYBCOM	A	16
14.	Rajshekhar Singh	FYBCOM	C	454
15.	Yukta Rajan Tarkar	FYBCOM	C	826
16.	Shivani Hriday Narayan Tiwari	FYBCOM	A	15
17.	Riya Santosh Vishwakarma	FYBCOM	A	79
18.	Ayush Tiwari	FYBCOM	C	516
19.	KHAN MOHD ARBAZ AYZAZ	FYBCOM	A	32
20.	Priti chhatu Sharma	FYBCOM	A	26
21.	Janki prajapati	FYBCOM	C	507
22.	Pooja Singh	FYBCOM	A	609
23.	Aditya Singh	FYBCOM	C	816
24.	Heedaya Salim Shaikh	FYBCOM	B	205
25.	Ansari Saba Parveen	FYBCOM	A	100
26.	Shekhar Ramsuresh Prajapati	FYBCOM	C	436
27.	Mustafa Mansoor Ahmed Shaikh	FYBCOM	A	43
28.	Khushi Thakur Prasad Singh	FYBCOM	A	91
29.	Anjali Pandey	FYBCOM	A	08
30.	Chaurasiya Jagriti Ramasare	FYBCOM	A	98



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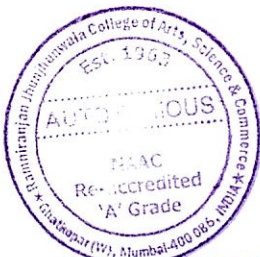
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31.	Aman Rajendera Sharma	FYBCOM	C	816
32.	VEDANT SHETTY	FYBCOM	C	813
33.	Pandey susmita sushil Kumar	FYBCOM	C	801
34.	Akash Nishad	FYBCOM	C	467
35.	Neha Pal	FYBCOM	B	280
36.	Bhoomi Harinand Sharma	FYBCOM	A	60
37.	Hule samruddhi babaji	FYBCOM	C	809
38.	Gupta Priyanka Jaykumar	FYBCOM	C	447



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2.	Ashmita Kotiyar	FYBA	A	127
3.	Khan Naiz Aslam	FYBA	A	24
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5.	Khan Nabila	FYBA	B	316
6.	Nibha Mukhiya	FYBA	B	326
7.	Ekta Vishwakarma	FYBA	A	100
8.	Shaikh Alina	FYBA	C	414
9.	Surti Sidra	FYBA	A	61
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15.	Siddhi Pawar	FYBA	B	315
16.	Iqra Khan	FYBCOM	A	117
17.	Pinki Gupta	FYBCOM	C	415
18.	Kajal Prajapati	FYBCOM	B	262
19.	Diva G Gupta	FYBCOM	A	7
20.	HARSH KUMAR GUPTA	FYBCOM	A	107
21.	Sunidhi Chauhan	FYBCOM	A	47
22.	Raj Gupta	FYBCOM	A	17
23.	Raj Chaurasiya	FYBCOM	A	14
24.	Kunal Babulal Singh	FYBCOM	C	489
25.	Khushi Thakur Prasad Singh	FYBCOM	A	91
26.	Ritesh Gupta	FYBCOM	C	750
27.	Archana Yadav	FYBCOM	B	308
28.	Shekhar Ramsuresh Prajapati	FYBCOM	C	436
29.	Saurabh Gupta	FYBCOM	C	636
30.	Zoha Shaikh	FYBCOM	C	422



(Signature)

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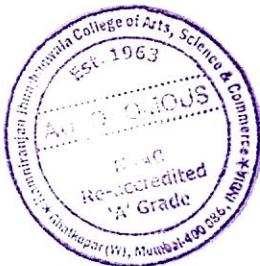
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31.	Yash Sakpal	FYBCOM	C	498
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Certificates

HINDI VIDYA PRACHAR SAMITI'S RAMNIRANJAN JHUNJHUNWALA COLLEGE
 (AUTONOMOUS), GHATKOPAR (W), MUMBAI-86.

DEPARTMENT OF ENGLISH

Certificate of Participation

This is to certify that

Naiz Khan

Of FYBA has successfully completed the 'Resume Writing Workshop' conducted on 13th March 2023.


Dr. Neeta Chakravarty
 Head, Department of English


 MAAC Re-Accredited 'A' Grade
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 ISO 9001:2015
 Best College
 UNIVERSITY OF MUMBAI


Dr. Himanshu Dawda
 Principal

HINDI VIDYA PRACHAR SAMITI'S RAMNIRANJAN JHUNJHUNWALA COLLEGE
 (AUTONOMOUS), GHATKOPAR (W), MUMBAI-86.

DEPARTMENT OF ENGLISH

Certificate of Participation

This is to certify that

Ashmita Kotiyar


Of FYBA has successfully completed the 'Resume Writing Workshop' conducted on 13th March 2023.


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 Head, Department of English


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Dr. Himanshu Dawda
 Principal




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