



R. J. COLLEGE of Arts, Science & Commerce (AUTONOMOUS)

(Hindi Vidya Prachar Samiti's RAMNIRANJAN JHUNJHUNWALA COLLEGE of Arts, Science & Commerce)

Opposite Ghatkopar Railway Station, Ghatkopar (West), Mumbai 400086, Maharashtra, INDIA.

Website: www.rjcollege.edu.in

Email: rjcollege@rjcollege.edu.in

Tel No: +91 22 25151763

Fax No: +91 22 25150957

College is recognized under Section 2(f) & 12(B) of the UGC Act, 1956

Affiliated to UNIVERSITY OF MUMBAI || NAAC Re-Accredited 'A' Grade (CGPA: 3.50)

July 14, 2021

NOTICE

ACADEMIC YEAR 2021-22

Webinar on 'Etiquette to be followed while attending Online Lectures'

July 17, 2021

The Department of Banking and Insurance will organize a Webinar on 'Etiquette to be followed while attending Online Lectures' by Mr. Asif Rampurwala, Assistant Professor at Vidyalankar School of Information Technology, Mumbai on July 17, 2021 between 10:30 AM and 12:00 Noon.

Attendance is Compulsory.

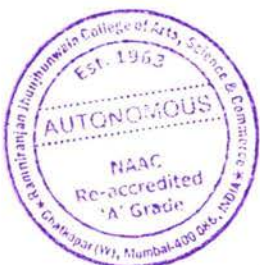
G. Nandini

Prof Nandini Jagannaryan

Head, Dept. of B. Com (Banking and Insurance)

Dr. Himanshu Dawda

Principal



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Brochure



Hindi Vidya Prachar Samiti's

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Opposite Ghatkopar Railway Station, Ghatkopar (W), Mumbai 400 086.

Department of B.Com (Banking & Insurance)

invites you for a Webinar on

Etiquette to be followed while attending online lecture

Speaker

MR. ASIF RAMPURWALA

ASST. PROFESSOR . VSIT



Zoom Platform

Meeting ID: 810 5842 6982

Password: 12345



17 July, 2021 (Saturday)



10.30 am to 11.30 am



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Report

Topic: Webinar on 'Etiquette to be followed while attending Online Lectures'

Date: July 17, 2021 (Saturday)

Time: Between 10:30 AM and 12:00 Noon

Speaker: Mr. Asif Rampurwala, Assistant Professor at Vidyalankar School of Information Technology, Mumbai.

Venue: Online(Zoom)

Zoom Meeting ID: 81058426982 Passcode: 12345

Objective: Mr. Asif Rampurwala's talk was aimed at Netiquette to be observed by students while attending Online Lectures and the session was conducted with an objective of grooming student preparedness to attend online lectures with more professionalism.

No. Of Attendees: 50

No. of Teachers Involved: 03 (Prof. Nandini. J., Prof. Mala. G. & Prof. Priya. S.)





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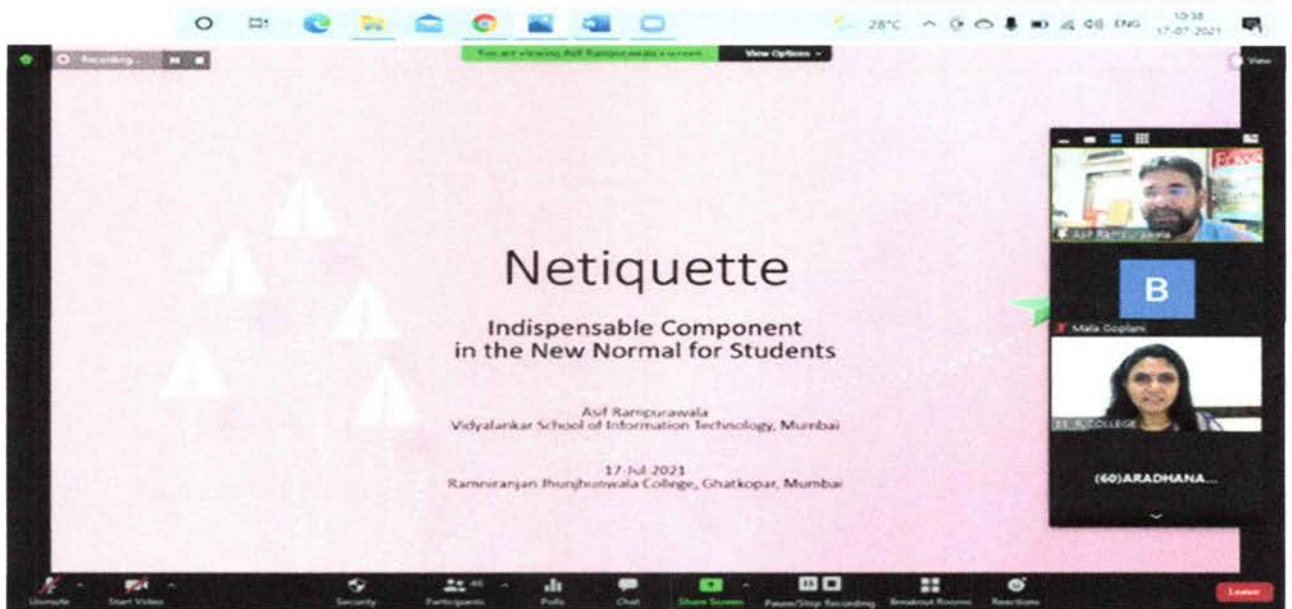
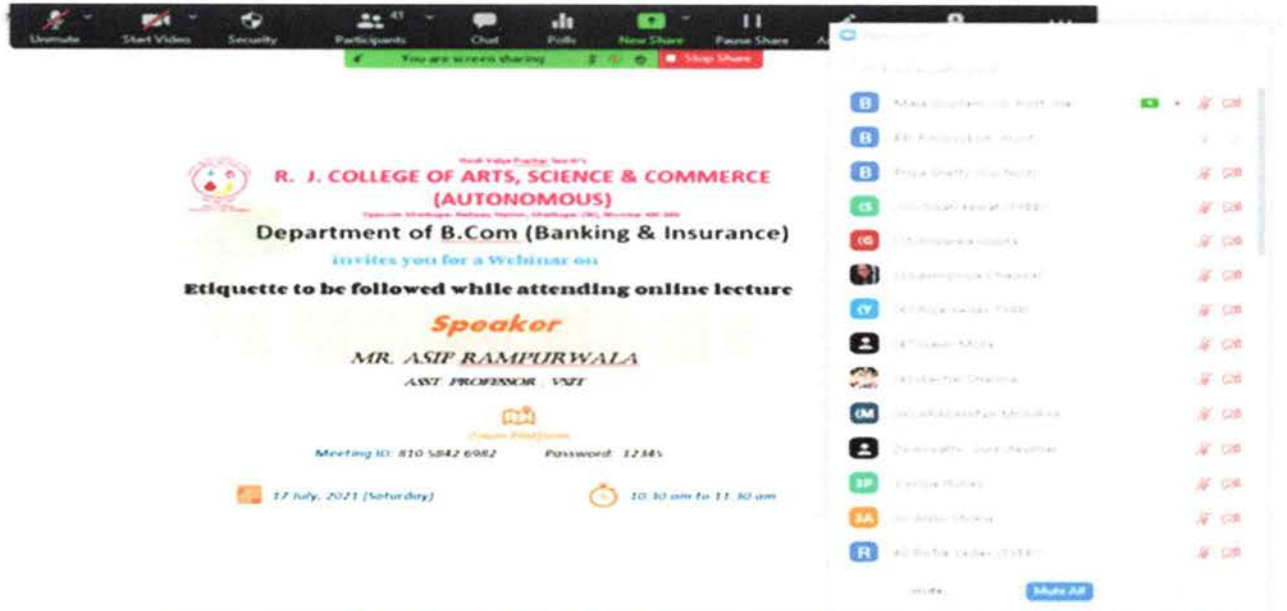
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Photos of the event



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Why Is Email Etiquette Important?

- Professionalism**
Show that you are ready for your future career
- Efficiency**
Look efficient sending to-the-point messages
- Respect**
Avoid unnecessary embellishments & small talk.

Webinar Participants

- Show up on time.
- Ask questions concisely.
- Wait your turn.
- Don't use the chat room as your social media page.
- Turn off your camera during breaks.

Students should

- Set a wall for room and be online and on time.
- Equipped for the class with paper, pen, textbooks and water bottle.
- Not audiate on screen until and unless instructed.
- Be forgiving if your classmate makes a mistake.
- No filming, recording or sharing content.
- Recognize and respect diversity.
- Don't post irrelevant links, comments, thoughts or pictures.

Security Options When Scheduling a Class

- Manage invitation
 - That has been disabled for participants in the webinar during content to prevent students from attending on a shared screen and disrupting slides.
- Disable video
 - Sign off a student's video to block distracting content or inappropriate gestures within class time session.
- Mute students
 - Mute (mute individual students or all of them at once. Mute types (only in live settings) is also available to keep the demand at bay when intruder. News
- Attendee list
 - An alternative to joining a room, you can monitor only those that audio/video connections. Click on the attendee's video thumbnail and select 'Mute Attendee' to mute to activate.



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Attendance

First Name	Last Name	Roll No.	Class	First Name	Last Name	Roll No.	Class
Satyam	Singh	22	SYBBI	Aradhana	Mourya	60	TYBBI
Priyanka	Gupta	2	SYBBI	Surekha	Yadav	12	SYBBI
Pooja	Sawant	41	SYBBI	Shubham	Yadav	60	SYBBI
Pranjal	Khedekar	10	SYBBI	Priya	Kanojia	57	TYBBI
Rutuja	Datkhile	09	SYBBI	Ashutosh	Singh	56	TYBBI
Laxmipriya	Chauwal	3	SYBBI	Vaibhav	Singh	38	TYBBI
Priya	Dubey	3	TYBBI	Aboli	Mene	49	SYBBI
Swati	Kewat	5	TYBBI	PRATHAMESH	SURVE	36	TYBBI
Shivam	Jaiswal	45	TYBBI	Preeti	Singh	34	TYBBI
REENA	YADAV	57	SYBBI	Hrushikesh	Mali	22	SYBBI
Riya	Yadav	41	TYBBI	Suruchi	Yadav	46	TYBBI
Ankita	Pal	6	SYBBI	Aachal	Sharma	17	SYBBI
Sadaf	Shakur ahmad	45	SYBBI	suraj	pandey	15	SYBBI
Aswathi	Sureshkumar	34	TYBBI	Ankur	Kureel	21	SYBBI
Jyoti	Yadav	46	SYBBI	Rakhi	Dubey	10	SYBBI
Richa	Yadav	33	TYBBI	Pradeep	Mauray	24	SYBBI
Sonam	Rajbhar	39	SYBBI	Mourya	Shabnam	49	TYBBI
Habeeba khatoon	Shaikh	43	SYBBI	Khushbu	Sahani	40	SYBBI
Rahul	Negi	25	SYBBI	Shubham	Pandey	16	TYBBI
Shubham	Prajapati	34	SYBBI	Anchal	Kanoujiya	18	SYBBI
Yojini	Chavan	4	SYBBI	Priya	Yadav	56	SYBBI



(Signature)

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Gauri	More	47	TYBBI	Shafiq	Ahmad	27	TYBBI
Vikash	yadav	62	TYBBI	Kiran	Vishwakarma	38	TYBBI
Sangita	Gore	11	SYBBI	Sakshi	Ahire	14	SYBBI
Mohd Zaid	Choudhary	10	SYBBI	Jaya	Pujari	24	TYBBI




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Certificates

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Department of Banking & Insurance

Certificate of Participation

This is to certify that
Shri./Kum. Ankita Pal
of class SYBBI has participated in
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Prof. Nandini Jagannarayan
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Dr. Himanshu Dawda
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