



# R. J. COLLEGE of Arts, Science & Commerce (AUTONOMOUS)

(Hindi Vidya Prachar Samiti's RAMNIRANJAN JHUNJHUNWALA COLLEGE of Arts, Science & Commerce)

Opposite Ghatkopar Railway Station, Ghatkopar (West), Mumbai 400086, Maharashtra, INDIA.

Website: www.rjcollege.edu.in

Email: rjcollege@rjcollege.edu.in

Tel No: +91 22 25151763

Fax No: +91 22 25150957

College is recognized under Section 2(f) & 12(B) of the UGC Act, 1956

Affiliated to UNIVERSITY OF MUMBAI || NAAC Re-Accredited 'A' Grade (CGPA: 3.50)

VAC - 13T

HVPS's Ramniranjan Jhunjhunwala (Autonomous) College

DEPARTMENT OF BIOTECHNOLOGY

Organizes

DBT STAR College Activity

VALUE ADDED COURSE

In Collaboration with Bright Future NGO

On

Personality Development

(Course code: RJBTC05)

ONLINE LECTURES AND TELEPHONIC INTERACTIONS

## ABOUT THE COURSE:

**Duration:** 30 hours

**Credits:** 02

**Medium of Instructions:** English

**Learning Outcome:** After completion of the course student will be:

- Able to communicate professionally.
- Able to Face interviews with confidence
- Ready for work place
- Able to perform well in customer relationship and sales

**Evaluation:** Continuous (Group discussions, Quizzes & Mock interviews)

**Passing percentage:** 40

**Who should do this course:** Undergraduate students

## SYLLABUS:

UNIT	Topics
I	Career development: Understanding yourself, Gender and career, Self-expression, Professional identity, Career research, Career Plan
II	Digital Literacy – Introduction, Connecting to the internet, Searching on the internet and Identity in the online world Communicative English – Basic and Advanced
III	Life skills – Introduction, Managing emotions, Good communication, Managing Relationship, Solving problems, being a good citizen of India and Managing money
IV	Work Skills – Workplace expectation, Professional image, Workplace rules, Team work, Workers right, Customer Interaction



  
PRINCIPAL  
RAMNIRANJAN JHUNJHUNWALA COLLEGE  
OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS)  
Ghatkopar (W), Mumbai-400 086, Maharashtra, INDIA

2019: Star College Status by DBT

2008: Best College by University of Mumbai 2010: IMC RBNQ Award 'Performance Excellence' for the year 2009

2011: 'Best Teacher Award' by Government of Maharashtra 2013: DST-FIST 2014: DBT STAR College

2013 & 2014: 'Jagar Jaanivancha Award' by Govt. of Maharashtra 2016: ISO 14001:2015 2016: ISO 9001:2015 2017: ISO 27001:2013

2018: Autonomous Status by University Grants Commission (No. F. 22-1/2018(AC) - 28.05.2018) & by University of Mumbai (No.Aff./CD/18-19/440 - 08.06.2018)



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Brochure Link: <https://www.rjcollege.edu.in/wp-content/uploads/2021/05/5.-Certificate-Course-in-Personality-Development.pdf>

**Resource Person:** Shweta Sakharpekar  
Email ID: shweta@brightfutureindia.org

**Students Benefited:** SYBT, TYBT

**Number of students Benefited:** 36

## Report:

Students of SYBT and TYBT participated in a personality development programme organized by the Biotechnology Department in collaboration with an NGO named Bright Future. This organization empowers youth to make informed decisions about their career and thus enables them to transform their passion into gainful employment through life skills development, career development, mentoring support, internships and placement opportunities.

The course provided understanding and training of skills required for communication to excel at the workplace for enabling youth to make informed decisions independently pertaining to their career and life.

The duration of the course was 30 hours and conducted from 25th July 2020 - 30th Oct 2020. 36 students from the Biotechnology department completed the course and were awarded E-Certificates for the same.



  
Principal  
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AY 2020 Onwards

Hindi Vidya Prachar Samiti's

**RAMNIRANJAN JHUNJHUNWALA COLLEGE (AUTONOMOUS)**

(Also known as R. J. College of Arts, Science & Commerce as per UGC Notification)

Affiliated to UNIVERSITY OF MUMBAI II Recognized by UGC under 2f & 12B  
NAAC Accredited 'A GRADE' with CGPA 3.50

Knowledge is all Ambrosia

**CERTIFICATE  
COURSE IN**

**PERSONALITY  
DEVELOPMENT**

A

T

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## ABOUT US

Hindi Vidya Prachar Samiti was incepted on the auspicious day of Shri Krishna Janmashtami, 15th August 1938. A brain child of a visionary Late Shri Nandkishore Singh Jairamji, samiti was established with the objectives of catering to the educational needs of the Hindi speaking community. Ramniranjan Jhunjhunwala College came into existence in 1963, enabling a larger section of the society to take advantage of the facilities provided for higher education.

From 1999-2000 the College has added a number of self-financing courses like B.M.S., B.B.I., B.Sc. in Computer Science, Information Technology, Biotechnology, M.Sc. in Computer Science, Biotechnology and Information Technology as well as add on courses, which further hone the special skills of the students.

The college has been reaccredited with 'A' Grade by NAAC in 2014 with a CGPA 3.50 and received the Best College Award (2007-2008) of the University of Mumbai. The College has been bestowed with IMC "Ramkrishna Bajaj Performance Excellence Trophy", 2010.

The Former Principal of the college was awarded "Best Teacher" by Government of Maharashtra in 2011.

Government of Maharashtra conferred the college with "JAAGAR JAANIVANCHA" (First in Mumbai Suburban- in 2013 and Second in Mumbai Suburban- in 2014) for safety of girls.

Course Code: **RJBTC05**

Duration: **30** hours

Credits : **02**

LEARNING  
OUTCOME

After completion of the course student will be able to:

- Able to communicate professionally.
- Able to Face interviews with confidence
- Ready for work place
- Able to perform well in customer relationship and sales





# COURSE CONTENT

Unit I	Career development: Understanding yourself, Gender and career, Self-expression, Professional identity, Career research, Career Plan
Unit II	Digital Literacy – Introduction, Connecting to the internet, Searching on the internet and Identity in the online world.  Communicative English – Basic and Advanced
Unit III	Life skills – Introduction, Managing emotions, Good communication, Managing Relationship, Solving problems, being a good citizen of India and Managing money
Unit IV	Work Skills – Workplace expectation, Professional image, Workplace rules, Team work, Workers right, Customer Interaction

## ASSESSMENT

Continuous (Group discussions, Quizzes & Mock interviews)



## MEDIUM OF INSTRUCTION

English

## PASSING PERCENTAGE 40



## WHO SHOULD DO IT?

Any Undergraduate student



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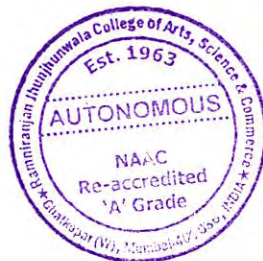
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A copy of the certificate awarded to a participant completed the VAC on Personality Development personality development programme organised by the Biotechnology Department in collaboration with an NGO named Bright Future.



  
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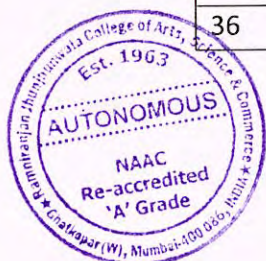
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## STUDENT COMPLETED Certificate Course in Personality Development YEAR 20-21

SR NO	NAME	ROLL NO	CLASS
1	Preeti Kaushal Oza	35	TYBT
2	Priya Ravindra Pathak	39	TYBT
3	Steffan Alexander Panicker	37	TYBT
4	Shriya Surendra Yadav	56	TYBT
5	Simran Ashok Gupta	19	TYBT
6	Shreya Sunil Dubey	11	TYBT
7	Madhuri Raghunath Ghanwat	15	TYBT
8	Reethratan Manoj Mishra	32	TYBT
9	Isha Pramod Vishwakarma	64	TYBT
10	Aakanksha Shivshankar Singh	45	TYBT
11	Vaishnavi Vikram Menon	28	TYBT
12	Jyoti Narad Sahani	43	TYBT
13	Shilpa Bagish Pathak	65	TYBT
14	Mahi Anand Sharma	41	TYBT
15	Ekta Pravin Shukla	29	TYBT
16	Priya Shailendra Mishra	31	TYBT
17	Aditi Rajendra Koyande	57	TYBT
18	Shahin Fasiullah Khan	24	TYBT
19	Shrutika Nitin Dongre	9	TYBT
20	Pampottithara Merin Antony	36	TYBT
21	Shruti Shailendra Goyathale	17	TYBT
22	Kashish Parvez Patel	60	TYBT
23	Anisha Shyamsunder Nishad	58	TYBT
24	Priya chandrashekhar Tripathi	50	TYBT
25	Priya Rammurti Verma	55	SYBT
26	Roshan Manoj Chaurasiya	7	SYBT
27	Poonam Rajesh Yadav	60	SYBT
28	Kulsum Ramzan ali Shah	39	SYBT
29	Neelam Niraj Bhattarai	3	SYBT
30	Amit Ramsamhar Jaiswar	15	SYBT
31	Akshita Rajanbabu Nadar	27	SYBT
32	Vinayak Sanjay Patil	33	SYBT
33	Nikita Mahendra Vyas	56	SYBT
34	MOKSHA JITENDRA DHOKA	9	SYBT
35	Poonam Subhashchandra Pal	30	SYBT
36	Ankita Atulkumar Singh	48	SYBT



  
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