



R. J. COLLEGE of Arts, Science & Commerce (AUTONOMOUS)

(Hindi Vidya Prachar Samiti's RAMNIRANJAN JHUNJHUNWALA COLLEGE of Arts, Science & Commerce)

Opposite Ghatkopar Railway Station, Ghatkopar (West), Mumbai 400086, Maharashtra, INDIA.

Website: www.rjcollege.edu.in Email: rjcollege@rjcollege.edu.in Tel No: +91 22 25151763 Fax No: +91 22 25150957

College is recognized under Section 2(f) & 12(B) of the UGC Act, 1956

Affiliated to UNIVERSITY OF MUMBAI || NAAC Re-Accredited 'A' Grade (CGPA: 3.50)

HINDI VIDYA PRACHAR SAMITI'S

RAMNIRANJAN JHUNJHUNWALA COLLEGE OF ARTS, SCIENCE & COMMERCE

(AUTONOMOUS)

BBI Department

Academic Year: 2018-19

Value Added Course (Personality Development Sessions)

Notice

Department of B. Com (Banking & Insurance) is going to conduct a Value added course on Personality Development and Building Soft-skills for TYBBI Students during the month of August and September-2018.

Duration: 30 Hours

Learning Outcome:

TYBBI:

Helps students in choosing and building a successful career. Helps students in getting a good job and progress in life.

Why should one do it:

To prepare students for Corporate jobs, getting to know Corporate Ethics, writing good resumes, etc.

Eligibility: Undergraduate Students



Usha
PRINCIPAL
RAMNIRANJAN JHUNJHUNWALA COLLEGE
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Ghatkopar (W), Mumbai-400 086, Maharashtra, INDIA

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Syllabus included for TYBBI:

PERSONAL DEVELOPMENT PROGRAMME – CV WRITING, INTERVIEW SKILLS AND GROUP DISCUSSION (ADVANCED LEVEL)

| | |
|----------|---|
| Unit I | Building the Foundation: Preparing for the Corporate – getting to know Industry / job searching tools – different selection procedures. |
| Unit II | Getting Ready: Writing resumes, Group Discussion techniques (as applicable in this digital era) |
| Unit III | Personal Interview – Theory with hands on practice – mock interviews and feedback. |
| Unit IV | Support skills: Stress management and time management – keys to achievement. |
| Unit V | Building the Foundation: Preparing for the Corporate – getting to know Industry / job searching tools – different selection procedures. |

Requirements: Students must have basic English communication skills, and basic Computer knowledge.

Evaluation: Continuous Evaluation after each unit

Continuous evaluation theory and practical – through appearing for interviews, participating in GDs, report writing

Marks: 100 Marks (Passing Standard: 40%)

Prof Nandini Jagannaryan

Head, Dept. of B.Com.(Banking and Insurance)

Dr. Usha Mukundan
Principal
RAMNIRANJAN JHUNJHUNWALA COLLEGE OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS) Ghatkopar (W), Mumbai-400086, Maharashtra, INDIA



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Brochure




Hindi Vidya Prachar Samiti's
RAMNIRANJAN JHUNJHUNWALA COLLEGE OF ARTS, SCIENCE & COMMERCE
(Autonomous)
Opposite Ghatkopar Railway Station, Ghatkopar (W), Mumbai 400 086.



DEPARTMENT OF B.COM (BANKING AND INSURANCE)

Presents

Value Added Course
Personality Development Sessions for TYBBI Class
Interview Skills- Advanced Level

Speakers
Mr. Shreepad Pharke
(Pacific Consultancy & Training Services)

August 19th to September 14,
2018

10:00 am to 1.00 pm

Room no. 50




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BROCHURE



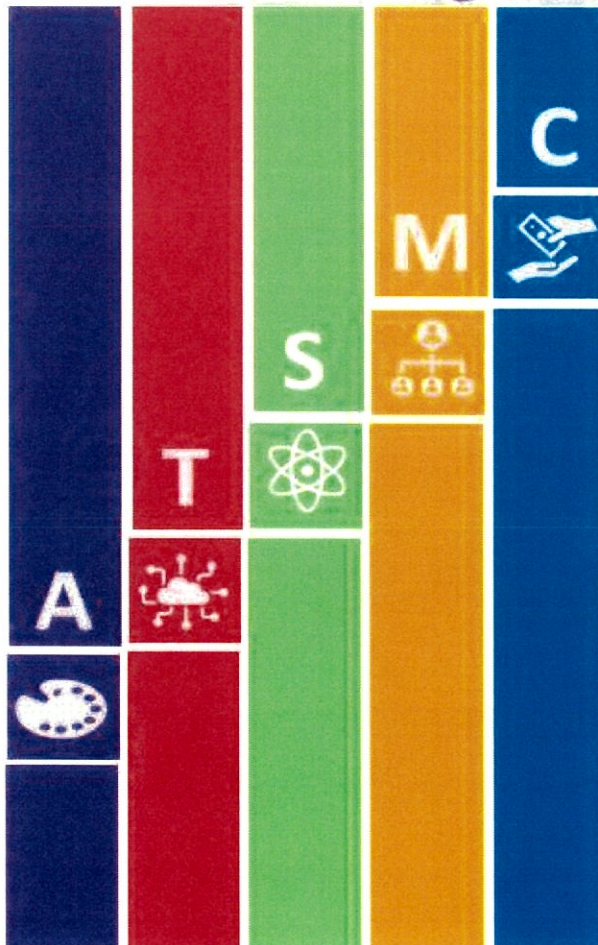
Hindi Vidya Prachar Samiti's

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NAAC Accredited 'A GRADE' with CGPA 3.50

Knowledge is all Ambrosia



CERTIFICATE COURSE IN

Personal
Development
Programme – CV
Writing, Interview
Skills and Group
Discussion

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CERTIFICATE COURSE IN

Personal Development Programme – CV
Writing, Interview Skills and Group
Discussion

UNIT 1

Building the Foundation: Preparing for the Corporate – getting to know Industry / job searching tools – different selection procedures.

UNIT 2

Getting Ready: Writing resumes, Group Discussion techniques (as applicable in this digital era)

UNIT 3

Personal Interview – Theory with hands on practice – mock interviews and feedback.

UNIT 4

Support skills: Stress management and time management – keys to achievement.

UNIT 5

Building the Foundation: Preparing for the Corporate – getting to know Industry / job searching tools – different selection procedures.

Course Code: **RJBBI3**

Duration: **30** hours



MEDIUM OF INSTRUCTION

English

EVALUATION

Continuous evaluation

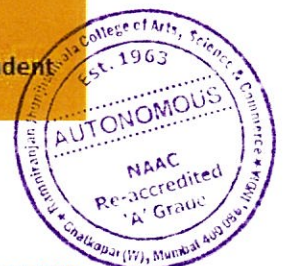
100 MARKS



PASSING 40

WHO SHOULD DO IT?

Any student



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Value Added Course (Personality Development Sessions)

Report

Name of the Activity:

TYBBI: Value Added Course (Personality Development Sessions) Interview Skills- Advanced Level

Brief Report:

TYBBI: Interview Skills:

- ❖ To help Students in choosing and building a career successfully and getting a good job in the chosen life and progressing in the line chosen.

Number of Students:

TYBBI: 58 Students

Date: From August 19th to September 14, 2018

Time: 10.00 am to 1.00 pm

Resource Person: Mr. Shreepad Pharke (Pacific Consultancy & Training Services)




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STUDENTS WHO COMPLETED THE VALUE ADDED COURSE

| SR NO | NAME | CLASS | ROLL NO |
|-------|--|-------|---------|
| 1 | CHAND ASHWINI KUMARI JAYBAHADUR HEERA | TYBBI | 1 |
| 2 | CHOURASIYA ROSHANI SHIVKUMAR SONA | TYBBI | 2 |
| 3 | DAS MANISHA PRADEEP SUMITRA | TYBBI | 3 |
| 4 | DIGHE SHRADDHA CHANDRAKANT USHA | TYBBI | 4 |
| 5 | JAIWAR HARIKESH KAMLAKANT BUDHAI DEVI | TYBBI | 5 |
| 6 | JAIWAR LALBAHADUR HINCHHLAL USHA | TYBBI | 6 |
| 7 | KADAM DHANASHRI TUKARAM VIJAYA | TYBBI | 7 |
| 8 | KAMBLE MEGHA SHARAD SUMAN | TYBBI | 8 |
| 9 | KHAN HASEENA KHATOON AISH MOHAMMAD NOORUNNISA | TYBBI | 9 |
| 10 | KORI RAHUL BRIJLAL ASHA | TYBBI | 10 |
| 11 | LOBO ALISHA FRANCIS DOROTHY | TYBBI | 11 |
| 12 | MISHRA ANJALI ANAND AARTI | TYBBI | 12 |
| 13 | MOHANTY PRIYANKA RAMKRISHNA GIRIJA | TYBBI | 13 |
| 14 | NAGARKAR MEHJABEEN AKHIL SHAGUFTA | TYBBI | 14 |
| 15 | PARKAR KARISHMA SHASHIKANT SHEETAL | TYBBI | 15 |
| 16 | PAWAR ANKESH ANKUSH SUVARNA | TYBBI | 16 |
| 17 | RAI PRIYA VINOD RAGINI | TYBBI | 17 |
| 18 | RANE NISHANT JANARDHAN JYOTI | TYBBI | 18 |
| 19 | SABAT ANJALI BHAGWAN SAVITA | TYBBI | 19 |
| 20 | SAHU RINKAL SADANAND NAMITA | TYBBI | 20 |
| 21 | SAID PRAFUL ASHOK JAYSHRI | TYBBI | 21 |
| 22 | SAWANT PRIYANKA EKNATH SUNETRA | TYBBI | 22 |
| 23 | SAYED FIZA NOOR NOOR ALAM SHEHNAZ | TYBBI | 23 |
| 24 | SHAIKH SADAF GAUSSUDDIN RUBINA KAUSER | TYBBI | 24 |
| 25 | SHINDE POOJA ATMARAM ALKA | TYBBI | 25 |
| 26 | SINGH KUMARIPOOJADEVI ARVINDKUMAR SHAKUNTALADEVI | TYBBI | 26 |
| 27 | SINGH ANURAG SHIVKUMAR SARITA | TYBBI | 27 |
| 28 | SINGH LUCKY RAJIV RENU | TYBBI | 28 |
| 29 | SINGH SHILPA VIRENDRA BINDUBALA | TYBBI | 29 |
| 30 | TIWARI SHWETA ARVIND SANGEETA | TYBBI | 30 |
| 31 | TIWARI KARISHMA SHRI KRISHNAMANI INDU | TYBBI | 31 |
| 32 | YADAV LALITA MADANLAL SHANTI | TYBBI | 32 |
| 33 | YADAV UJJWALA VINODKUMAR RADHA | TYBBI | 33 |
| 34 | YADAV SONAM RAMDULAR DURGAVATI | TYBBI | 34 |
| 35 | BHARADWAJ AKSHAY KUMAR LALMAN SITA | TYBBI | 35 |
| 36 | KANEKAR NAMRATA JAGANNATH JAGRUTI | TYBBI | 36 |
| 37 | JAGADE DEEPALI ASHOK SARITA | TYBBI | 37 |
| 38 | LAYGUDE PUJA SATISH VIMAL | TYBBI | 38 |



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| | | | |
|----|--|-------|----|
| 39 | AMALE RAVINA RAJENDRA ROHINI | TYBBI | 39 |
| 40 | SHAH DEVANGI CHIRAG DIMPLE | TYBBI | 40 |
| 41 | THAKUR KESHAV RAMESH SUNITA | TYBBI | 41 |
| 42 | SAHU ARTI PRAMOD KUMAR RUBI | TYBBI | 42 |
| 43 | WALUNJ MANSI SUDHAKAR SHEELA | TYBBI | 43 |
| 44 | ADAK NIKITA NAVNATH SUNITA | TYBBI | 44 |
| 45 | YADAV MANOJ KUAMR MADANLAL KISMATI DEVI | TYBBI | 45 |
| 46 | KANOJIYA PRIYA HARINATH REETA | TYBBI | 46 |
| 47 | SHINDE MAMTA RAJU SANGEETA | TYBBI | 47 |
| 48 | POLAI MAMATA KUMARI RABINDRA SAROJINI | TYBBI | 48 |
| 49 | GUNJAL NILAM ANANT SAVITA | TYBBI | 49 |
| 50 | PANDEY PREETI DAYANATH BEENA | TYBBI | 50 |
| 51 | SHEKHAWAT SARUPKANWAR RAGHUVEERSINGH VINODKANWAR | TYBBI | 51 |
| 52 | MOURYA AARTI HARINATH MEERA | TYBBI | 52 |
| 53 | PANDEY ANUK SUSHIL ANJANI | TYBBI | 53 |
| 54 | KUSHWAHA ANCHAL RAMNARAYAN SMT SHEELADEVI | TYBBI | 54 |
| 55 | RAM SURAJ KUMAR LALBAHADUR SANPATIYA DEVI | TYBBI | 55 |
| 56 | KHAN SABREENABANU TOWFIQ RAISABANU | TYBBI | 56 |
| 57 | SHINDE YOGESH BABURAO SHOBHA | TYBBI | 57 |
| 58 | KADAM DHANSHREE SUBHASH KALYANI | TYBBI | 58 |



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Certificates

March 6, 2020

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Department of B.Com (Banking and Insurance)

This is to certify that

Shri/Kum. Chourasiya Roshani

of class TYBBI has participated in 'Value Added Course'

August 19th to September 14, 2018

G. Nandini
 Prof. Nandini Jagannarayan
 Head, Dept. of B.Com (Banking and Insurance)

Usha
 Dr. Usha Mukundan
 Principal

March 6, 2020

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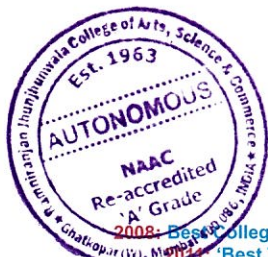
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