



R. J. COLLEGE of Arts, Science & Commerce (AUTONOMOUS)

(Hindi Vidya Prachar Samiti's RAMNIRANJAN JHUNJHUNWALA COLLEGE of Arts, Science & Commerce)

Opposite Ghatkopar Railway Station, Ghatkopar (West), Mumbai 400086, Maharashtra, INDIA.

Website: www.rjcollege.edu.in Email: rjcollege@rjcollege.edu.in Tel No: +91 22 25151763 Fax No: +91 22 25150957

College is recognized under Section 2(f) & 12(B) of the UGC Act, 1956

Affiliated to UNIVERSITY OF MUMBAI II NAAC Re-Accredited 'A' Grade (CGPA: 3.50)

14/03/2023

NOTICE

DEGREE COLLEGE

The Department of English is organising a Value-Added Course in **Spoken Skills in English** from **20th March 2023 to 28th April 2023**. The mode of evaluation will be continuous and attendance for all the sessions will be compulsory. On successful completion of the course students will be awarded with two credits and a certificate of completion.


Principal




PRINCIPAL

RAMNIRANJAN JHUNJHUNWALA COLLEGE
OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS)
Ghatkopar (W), Mumbai-400 086, Maharashtra, INDIA

2019: Star College Status by DBT

2008: Best College by University of Mumbai 2010: IMC RBNQ Award 'Performance Excellence' for the year 2009

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BROCHURE



AY 2022 Onwards

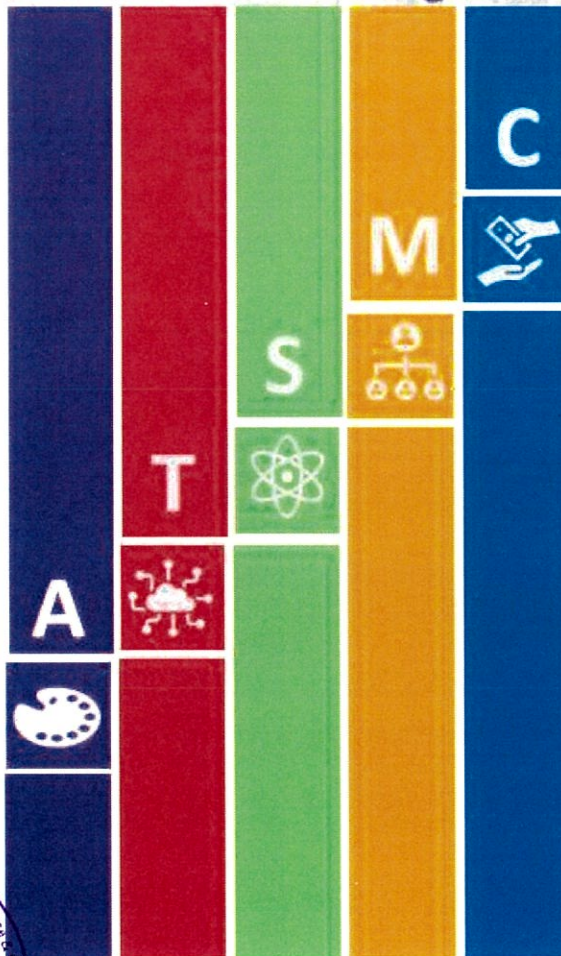
Hindi Vidya Prachar Samiti's

RAMNIRANJAN JHUNJHUNWALA COLLEGE (AUTONOMOUS)

(Also known as R. J. College of Arts, Science & Commerce as per UGC Notification)

Affiliated to UNIVERSITY OF MUMBAI || Recognized by UGC under 2f & 12B
NAAC Accredited 'A GRADE' with CGPA 3.50

Knowledge is all Ambrosia



CERTIFICATE
COURSE IN

**SPOKEN
SKILLS IN
ENGLISH**

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CERTIFICATE COURSE IN

SPOKEN SKILLS IN ENGLISH



Hindi Vidya Prachar Samiti was incepted on the auspicious day of Shri Krishna Janmashtami, 15th August 1938. A brain child of a visionary Late Shri Nandkishore Singh Jairamji, samiti was established with the objectives of catering to the educational needs of the Hindi speaking community. Ramniranjan Jhunjunwala College came into existence in 1963, enabling a larger section of the society to take advantage of the facilities provided for higher education.

From 1999-2000 the College has added a number of self-financing courses like B.M.S., B.B.L., B.Sc. in Computer Science, Information Technology, Biotechnology, M.Sc. in Computer Science, Biotechnology and Information Technology as well as add on courses, which further hone the special skills of the students.

The college has been reaccruited with 'A' Grade by NAAC in 2014 with a CGPA 3.50 and received the Best College Award (2007-2008) of the University of Mumbai.

The College has been bestowed with IMC "Ramkrishna Bajaj Performance Excellence Trophy", 2010.

The Principal of the college was awarded "Best Teacher" by Government of Maharashtra in 2011.

Government of Maharashtra conferred the college with "JAAGAR JAANIVANCHA" (First in Mumbai Suburban- in 2013 and Second in Mumbai Suburban- in 2014) for safety of girls.

Course Code: **RJENGC02**



**LEARNING
OUTCOME**

At the end of the course, participants learn to

- To make them learn correct pronunciation, stress and intonation.
- Develop competence to converse in English language.
- Gain command over various usages of English.
- To make them learn how to improve listening and speaking skills.
- Apply spoken skills to respond effectively in different professional & life situations.
- Use English commendably for public speaking and various interpersonal tasks.



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CERTIFICATE COURSE IN

SPOKEN SKILLS IN ENGLISH

COURSE CONTENT

- Unit I** Listening: Phonology - Sounds, stress and Intonation. Listening - Definition & Types; How to improve listening skills. Audio-Visual - Self-introduction, Interview skills, Introducing Guests, Vote of Thanks, Situational Conversation, Dialogues, Telephonic Conversation, Reception-inquiry, Conversations in the market/business, News, Animated Cartoons, Peer group Conversations etc.
- Unit II** Speaking: Reading to enhance vocabulary. Correct pronunciation, stress, intonation. Building Self-confidence and overcoming fear. Knowing the target audience. Body language-facial expressions, gestures, postures, dress and grooming. Volume, speech, Para-language. Exercises based on listening audio-video clips (self-introduction to peer group conversation)
- Unit III** Public Speaking: a) Speech/ elocution, b) Debate, c) Group discussion, d) Talks, e) Power point presentations skills, f) Motivational speech, g) Audio-video clips related to public speaking
- Unit IV** Stage Performance: a) Mono-acting, b) Character enactment from literature/ films, c) Documentary movies, awareness campaign, d) One act play, street play and drama, e) Audio-visual clips based on stage performance

MEDIUM OF INSTRUCTION

English

EVALUATION

Continuous evaluation theory and practical's (Virtual) and report writing.

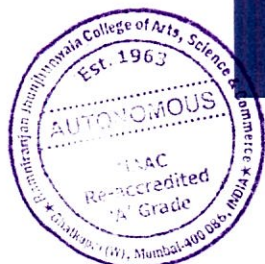
100 MARKS

PASSING 40

WHO SHOULD DO

Final year graduation students considering SLS in English as a career option

IT?



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SYLLABUS

VALUE ADDED COURSE IN SPOKEN SKILLS IN ENGLISH (2 CREDITS)

(28 HRS FOR LECTURE + 2 HRS FOR EVALUATION = 30 HRS)

OBJECTIVES OF THE COURSE


- ✦ To familiarize learners with various sounds and sound patterns of English language.
- ✦ To acquaint learners with various spoken skills in English.
- ✦ To motivate them to overcome fear and speak confidently in English.
- ✦ To enhance their speaking proficiency in English by providing adequate exposure to listening and speaking skills.
- ✦ To train learners in spoken skills required in the professional world as well as everyday life situations.
- ✦ To familiarize them with the practical aspects of English language.

COURSE OUTCOME

- ✦ To make them learn correct pronunciation, stress and intonation.
- ✦ Develop competence to converse in English language.
- ✦ Gain command over various usages of English.
- ✦ To make them learn how to improve listening and speaking skills.
- ✦ Apply spoken skills to respond effectively in different professional & life situations.
- ✦ Use English commendably for public speaking and various interpersonal tasks.

Pre-Course Evaluation – Audio/Video (self-introduction by learners) – 2 minutes




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MODULE 1 – LISTENING (7 HOURS)

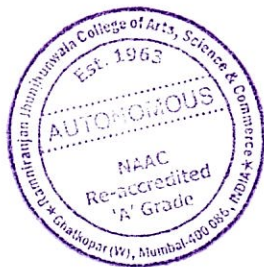
- Phonology - Sounds, stress and Intonation
- Listening - Definition & Types; How to improve listening skills
- Audio-Visual - Self-introduction, Interview skills, Introducing Guests, Vote of Thanks, Situational Conversation, Dialogues, Telephonic Conversation, Reception-inquiry, Conversations in the market/business, News, Animated Cartoons, Peer group Conversations etc.

MODULE 2 – SPEAKING (7 HOURS)

- Reading to enhance vocabulary
- Correct pronunciation, stress, intonation
- Building Self-confidence and overcoming fear
- Knowing the target audience
- Body language-facial expressions, gestures, postures, dress and grooming
- Volume, speech, Para-language
- Exercises based on listening audio-video clips (self-introduction to peer group conversation)

MODULE 3 – PUBLIC SPEAKING (7 HOURS)

- Speech/ elocution
- Debate
- Group discussion
- Talks
- Power point presentations skills
- Motivational speech



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g) Audio-video clips related to public speaking

MODULE 4 – STAGE PERFORMANCE (7 HOURS)

- Mono-acting
- Character enactment from literature/ films
- Documentary movies, awareness campaign
- One act play, street play and drama
- Audio-visual clips based on stage performance

MODULE 5 – EVALUATION (2 HOURS) (100 MARKS)

- Listening-audio-video based exercise

TOTAL: 25 marks: spoken (15 marks) & written (10marks)

- Speaking- audio/video to be prepared by the learners

TOTAL: 25 marks: Self-introduction (10 marks) & Speech (15 marks)

- Public Speaking- to be prepared by the learners

TOTAL: 25 marks: Elocution/Debate (10 marks) & Group Discussion (15 marks)

- Stage Performance – to be done by the learners

TOTAL: 25 marks: Mono-acting (10 marks) & Character Enactment (15 marks)

RECOMMENDED RESOURCES

- Sasikumar, V., Kiranmai Dutt and Geetha Rajeevan. A Course in Listening and Speaking I & II. New Delhi: Foundation Books, Cambridge House, 2006.
- Sasikumar, V., P V Dhamija. Spoken English: A Self-Learning Guide to Conversation Practice. New Delhi: Tata McGraw-Hill Publishing Company, 1993.
- Palmer, Harold E., Everyday Sentences in Spoken English. England: Cambridge,





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1922.

- ✦ Brown Gillian. Listening to Spoken English.UK: Longman Group, 1996.
- ✦ Gokhale, Namita. The Puffin Mahabharata. New Delhi: Penguin Group, 2013.

- ✦ Sanghvi, Vir. Men of Steel. New Delhi: Lotus, 2007.

- ✦ Mohan Krishna & Singh, N.P. Speaking English Effectively. New Delhi: Macmillan India, 1995.

- ✦ Banerji, Meera & Mohan Krishna. Developing Communication Skills. New Delhi: Macmillan India, 1995.




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Report

The Department of English conducted a Value Added Course in Spoken Skills in English in the academic year 2022-23. The course lectures were delivered in offline mode in the months of March-April. The study material was delivered in four quadrants through Google Classroom. Initially, students were shown videos of self-introduction, speeches given on various occasions, situational conversations etc. This enabled them to enhance their listening skills, vocabulary, and pronunciation. The students were also shown the youtube recorded stage performanc of Mahesh Dattani's "Where There is a Will" on 24 March 2023. In the later stages, students were asked to do various activities like mock-interview, speak for a minute, debate, group discussion etc and were evaluated accordingly. At the end of all the modules, students could overcpme stage fear. 30 students passed after continuous evaluation which was done throughout the course. They were awarded 2 additional credits in their grade cards and a certificate of course completion too.



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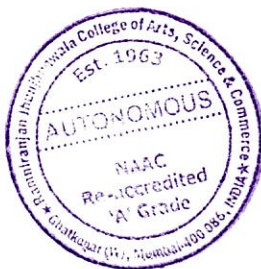
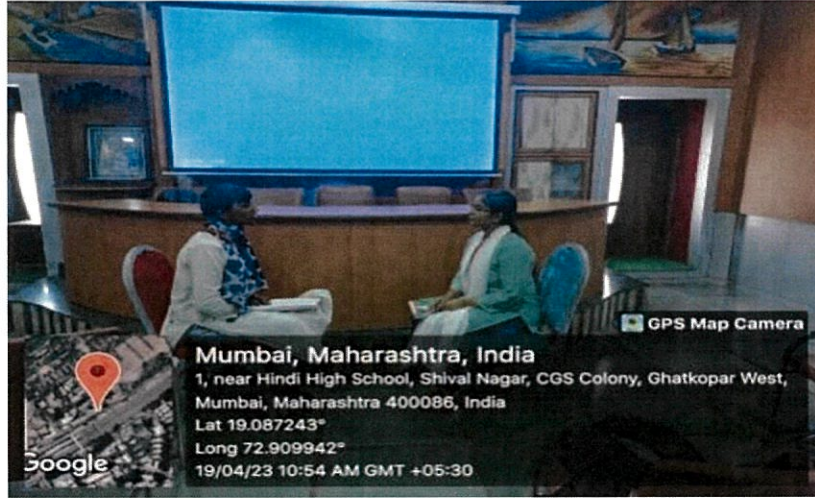
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PHOTOGRAPHS OF STUDENTS DURING THE VALUE ADDED COURSE




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LIST OF STUDENTS WHO COMPLETED THE VALUE ADDED COURSE

S. No.	NAME	ROLL.NO
1	SAYED FATIMA	421
2	ASAWARI SHARAD ATHAWALE	242
3	KHAN SAMYA MAQSOOD	604
4	RESHMA RAEES SIDDIQUI	719
5	RACHANA SHAMBHU SHAH	341
6	ARADHANA GAUR	78
7	VINITA VIJAYABHADUR YADAV	270
8	RAHUL DORA	245
9	BATOOL AZEEM SHAIKH	424
10	ARATI SURENDRA PASI	61
11	ALFIYA SHAIKH	701
12	POOJA AMAR BAHADUR PAL	33
13	SAAKSHI MISHRA	325
14	ANJALI SANTOSH CHAUBEY	442
15	RAMA ANIL DUBEY	484
16	SANIKA PRAKASH KOTHAWALE	402
17	SHAIKH ZEENAT BANO NAEEMUDDIN	437
18	SONALI PANDURANG MASKE	212
19	LEENA JAGDISH MAYEKAR	436
20	DEEKSHA HARISH POOJARY	657
21	RUQAIYA ABDUL SALAM DALVI	211
22	MANSI PRAMENDRA SINGH	606
23	VINAY PYARELAL HARIJAN	161
24	SHAMAL VILAS SAWANT	802
25	PRANAV NARENDRA DURVE	140
26	KOMAL RAVINDRA FATAK	731
27	ALIZA SHAIKH	420
28	DURUVANKA ASHOK MAYEKAR	625
29	JEBA KHAN	213
30	ABHISHEK SINGH	252



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CERTIFICATES



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Certificate of Completion

This is to certify that

Batool Azeem

Of SYBA and Roll No 424

has successfully completed the Value-Added Course in **Spoken Skills in English** organized by
Department of English from 20th March 2023 to 28th April 2023.

Course Code
RJENGC02

Issue Date: 29 April, 2023



Dr. Himanshu Dawda
Principal



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Commerce (AUTONOMOUS)**



Certificate of Completion

This is to certify that

Mishra Saakshi

Of SYBA and Roll No 325

has successfully completed the Value-Added Course in **Spoken Skills in English** organized by
Department of English from 20th March 2023 to 28th April 2023.

Course Code
RJENGC02

Issue Date: 29 April, 2023



Dr. Himanshu Dawda
Principal



Dr. Himanshu Dawda
PRINCIPAL
RAMNIRANJAN JHUNJHUNWALA COLLEGE
OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS)
Ghatkopar (W), Mumbai-400 086, Maharashtra, INDIA.

2019: Star College Status by DBT

2008: Best College by University of Mumbai 2010: IMC RBNQ Award 'Performance Excellence' for the year 2009

2011: 'Best Teacher Award' by Government of Maharashtra 2013: DST-FIST 2014: DBT STAR College

2013 & 2014: 'Jagar Jaanivancha Award' by Govt, of Maharashtra 2016: ISO 14001:2015 2016: ISO 9001:2015 2017: ISO 27001:2013

2018: Autonomous Status by University Grants Commission (No. F. 22-1/2018(AC) - 28.05.2018) & by University of Mumbai (No.Aff./ICD/18-19/440 - 08.06.2018)