



# R. J. COLLEGE of Arts, Science & Commerce (AUTONOMOUS)

(Hindi Vidya Prachar Samiti's RAMNIRANJAN JHUNJHUNWALA COLLEGE of Arts, Science & Commerce)

Opposite Ghatkopar Railway Station, Ghatkopar (West), Mumbai 400086, Maharashtra, INDIA.

Website: www.rjcollege.edu.in Email: rjcollege@rjcollege.edu.in Tel No: +91 22 25151763 Fax No: +91 22 25150957

College is recognized under Section 2(f) & 12(B) of the UGC Act, 1956

Affiliated to UNIVERSITY OF MUMBAI || NAAC Re-Accredited 'A' Grade (CGPA: 3.50)

08/09/2022

## NOTICE

### DEGREE COLLEGE

Department of B.Com. (Banking and Insurance)

Value added course (IBPS)

A.Y. - 2022-2023

Class: FYBBI

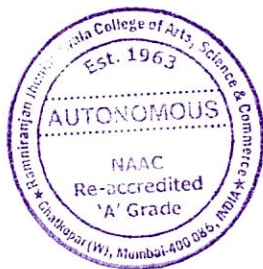
Date: September 15, 2022

Time: 10.00 am to 1.00 pm

Venue: Online (Zoom)

  
Principal

RAMNIRANJAN JHUNJHUNWALA COLLEGE  
OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS)  
Ghatkopar (W), Mumbai-400 086, Maharashtra, INDIA



2019: Star College Status by DBT

2008: Best College by University of Mumbai 2010: IMC RBNQ Award 'Performance Excellence' for the year 2009

2011: 'Best Teacher Award' by Government of Maharashtra 2013: DST-FIST 2014: DBT STAR College

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## BROCHURE

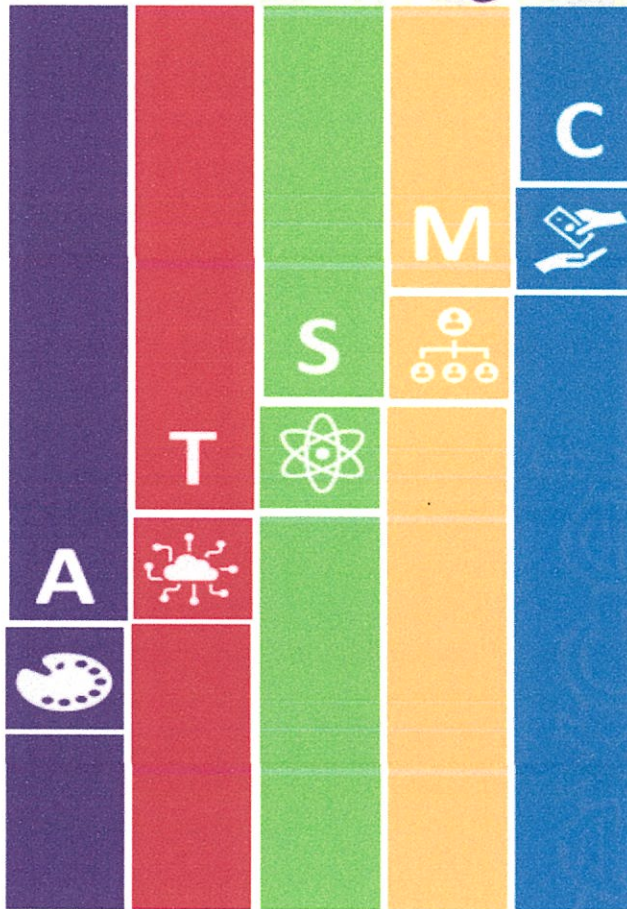


AY 2020 Onwards

Hindi Vidya Prachar Samiti's  
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## Knowledge is all Ambrosia



### CERTIFICATE COURSE IN

### English & Aptitude :

### English &

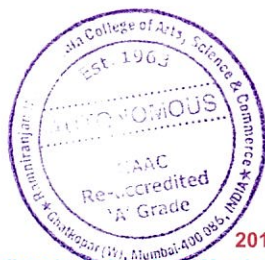
### Communication

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## CERTIFICATE COURSE IN

## English & Aptitude : English & Communication



Hindi Vidya Prachar Samiti was incepted on the auspicious day of Shri Krishna Janmashtami, 15th August 1938. A brain child of a visionary Late Shri Nandkishore Singh Jairamji, samiti was established with the objectives of catering to the educational needs of the Hindi speaking community. Ramniranjan Jhunjhunwala College came into existence in 1963, enabling a larger section of the society to take advantage of the facilities provided for higher education.

From 1999-2000 the College has added a number of self-financing courses like B.M.S., B.B.I., B.Sc. in Computer Science, Information Technology, Biotechnology, M.Sc. in Computer Science, Biotechnology and Information Technology as well as add on courses, which further hone the special skills of the students.

The college has been reaccredited with 'A' Grade by NAAC in 2014 with a CGPA 3.50 and received the Best College Award (2007-2008) of the University of Mumbai. The College has been bestowed with IMC "Ramkrishna Bajaj Performance Excellence Trophy", 2010.

The Principal of the college was awarded "Best Teacher" by Government of Maharashtra in 2011.

Government of Maharashtra conferred the college with "JAAGAR JAANIVANCHA" (First in Mumbai Suburban- in 2013 and Second in Mumbai Suburban- in 2014) for safety of girls.

Course Code: **RJBBIC04**

Duration: **40** hours

Credits : **02**

## OVERVIEW

The rise in the number of applicants for government jobs and PSU jobs made the old system increasingly redundant. A need to hire people with proper skills was also felt to cause functioning of governments and public-sector units. Hence, the government and public sector hiring process introduced competitive exams. Competitive exams enable job-seekers with sufficient knowledge and skills to get suitable posts in the government and private sector. These competitive exams also develop skills employers generally look for, which are used throughout your life. Competitive exams in India can roughly be divided into four modules. There are various categories under these modules. These categories depend upon the employer and nature of the job.

- Physical Fitness: Administered through medical checks at authorised hospitals and clinics.
- Mental Aptitude: Consists of psychometric tests to gauge intelligence, problem-solving skills and personality tests.
- Skills Test: Done in the form of written exams for general knowledge and skills in languages, mathematics, general knowledge and science.



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**CERTIFICATE COURSE IN**

**English & Aptitude : English & Communication**



**COURSE OBJECTIVE**

Reasoning Aptitude tests are curated to measure one's ability to think logically and test problem-solving ability. The logical reasoning syllabus ensures the holistic development of a person's analytical skills and cognitive ability.

**COURSE OUTCOME**

1. Enhancing analytical skills
2. Development of cognitive ability
3. Inculcating the right knowledge towards problem solving techniques

**COURSE OUTCOME**

Sr. No.	Units	No. of lectures
Unit 1	English Usage I	6
Unit 2	English Usage II	10
Unit 3	English Usage III	10
Unit 4	Vocabulary I	4
<b>Total</b>		<b>30</b>



*(Signature)*

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**CERTIFICATE COURSE IN**

**English & Aptitude : English & Communication**

**COURSE  
CONTENT**

Units	Topics	No. of Lectures
1	English Usage I	6
1.1	Subject Verb Agreement- English usage 1	2
1.2	Subject Verb Agreement- English usage 2	2
1.3	Subject Verb Agreement- English usage 3	2
2	English Usage II	10
2.1	Pronouns	6
2.2	Modifiers	2
2.3	Prepositions	2
3	English Usage III	10
3.1	Tenses	3
3.2	Punctuations	3
3.3	Parallelism	2
3.4	Error spotting	2
4	Vocabulary I	4
4.1	Vocabulary	4



**EVALUATION**

Evaluation Process	Marks
Class test	20
Notes & Practice	15
Active Class Participation and Attendance	05
Total	40

**100 MARKS**



**PASSING 40**

**WHO SHOULD DO**

Any UG Student

**IT?**



*(Signature)*  
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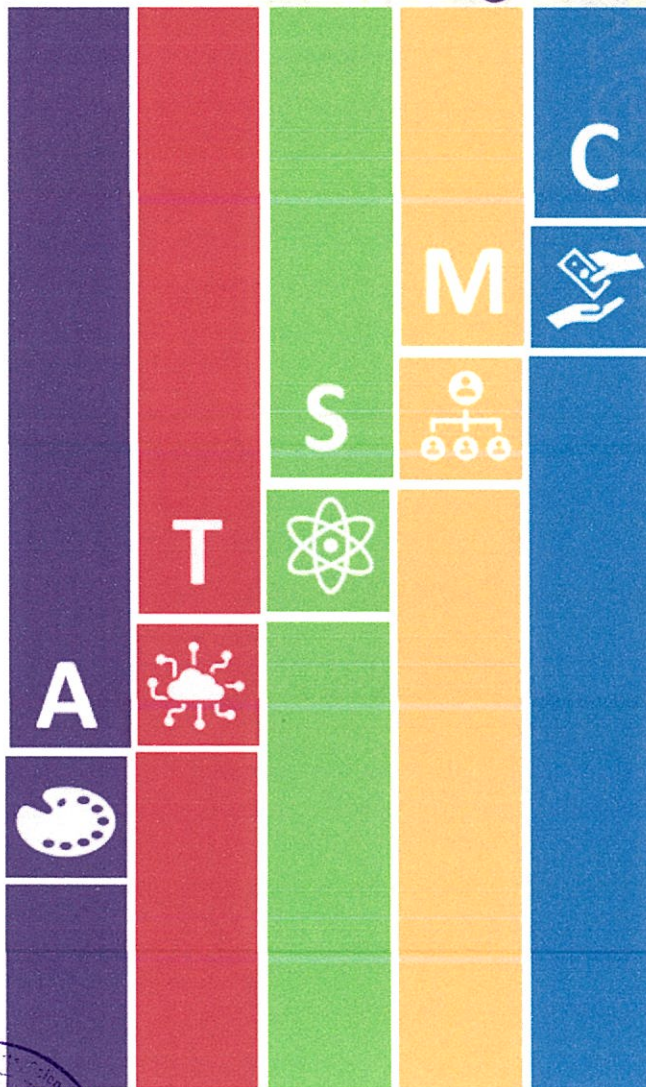
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### CERTIFICATE COURSE IN

## English & Aptitude: *Verbal Reasoning*

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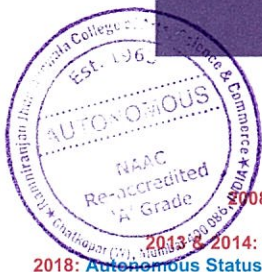
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## CERTIFICATE COURSE IN English & Aptitude : Verbal Reasoning



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Course Code: **RJBBIC05**

Duration: **40** hours

Credits : **02**

## OVERVIEW

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**CERTIFICATE COURSE IN**

**English & Aptitude : Verbal Reasoning**



**COURSE OBJECTIVE**

The courses stresses on the need for the right approach in thought & implementation aspects of organisational activities by looking at whether one can analyze a given pattern or sequence provided with the assistance of visual graphics/ images/ graphs and involve in a logical interpretation of the same and finding the answer.

**COURSE OUTCOME**

1. Enhancing analytical skills
2. Establishing the right logical approach
3. Inculcating the right knowledge towards problem solving techniques

**COURSE OUTCOME**

Sr. No.	Units	No. of lectures
Unit 1	Verbal Reasoning I	8
Unit 2	Verbal Reasoning - II	8
Unit 3	Non - Verbal Reasoning	4
Unit 4	Logical Reasoning	10
	<b>Total</b>	<b>30</b>



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## CERTIFICATE COURSE IN

## English & Aptitude : Verbal Reasoning

COURSE  
CONTENT

Units	Topics	No. of Lectures
1	Verbal Reasoning – I	12
1.1	Arguments	3
1.2	Courses of cation	3
1.3	Cause effect	3
1.4	PT/F	3
2	Verbal Reasoning - II	9
2.1	Syllogism	4
2.2	Assumptions	2
2.3	Conclusion	2
2.4	logical consistency	1
3	Reading Comprehension	5
3.1	Reading comprehension - intro/ strategy	1
3.2	reading comprehension	4
4	Logical Reasoning	4
4.1	FIB	2
4.2	Cloze passages	2



## EVALUATION

Evaluation Process	Marks
Class test	20
Notes & Practice	15
Active Class Participation and Attendance	05
Total	40

100 MARKS



PASSING 40

## WHO SHOULD DO

Any UG Student

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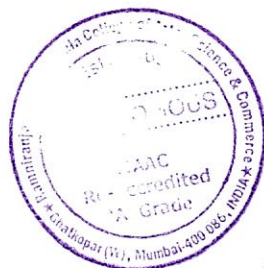
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## COMPETITIVE EXAMS

*Overview: The rise in the number of applicants for government jobs and PSU jobs made the old system increasingly redundant. A need to hire people with proper skills was also felt to cause functioning of governments and public-sector units. Hence, the government and public sector hiring process introduced competitive exams. Competitive exams enable job-seekers with sufficient knowledge and skills to get suitable posts in the government and private sector. These competitive exams also develop skills employers generally look for, which are used throughout your life. Competitive exams in India can roughly be divided into four modules. There are various categories under these modules. These categories depend upon the employer and nature of the job.*

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## Programme name - English Aptitude I (Sem I)

**Course Objective:** Reasoning Aptitude tests are curated to measure one's ability to think logically and test problem-solving ability. The logical reasoning syllabus ensures the holistic development of a person's analytical skills and cognitive ability.

**Students Attended:** 64 FYBBI students

**Course outcome:**

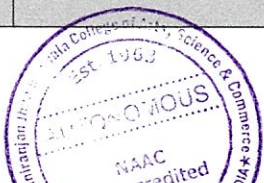
1. Enhancing analytical skills
2. Development of cognitive ability
3. Inculcating the right knowledge towards problem solving techniques

## Modules at a Glance

Sr. No.	Units	No. of lectures
Unit 1	English Usage I	6
Unit 2	English Usage II	10
Unit 3	English Usage III	10
Unit 4	Vocabulary I	4
	Total	30

## Detailed Syllabus

Units	Topics	No. of Lectures
<b>1</b>	<b>English Usage I</b>	<b>6</b>
1.1	Subject Verb Agreement- English usage 1	2
1.2	Subject Verb Agreement- English usage 2	2
1.3	Subject Verb Agreement- English usage 3	2
<b>2</b>	<b>English Usage II</b>	<b>10</b>



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2.1	Pronouns	6
2.2	Modifiers	2
2.3	Prepositions	2
<b>3</b>	<b>English Usage III</b>	<b>10</b>
3.1	Tenses	3
3.2	Punctuations	3
3.3	Parallelism	2
3.4	Error spotting	2
<b>4</b>	<b>Vocabulary I</b>	<b>4</b>
4.1	Vocabulary	4

## Reference Books

## Evaluation Scheme

### Continuous Internal Evaluation:

Evaluation Process	Marks
Class test	20
Notes & Practice	15
Active Class Participation and Attendance	05
<b>Total</b>	<b>40</b>

### External Evaluation:

Test based on MCQ's - 60 Marks

Total no. of hours per semester: 31



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# R. J. COLLEGE of Arts, Science & Commerce (AUTONOMOUS)

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Opposite Ghatkopar Railway Station, Ghatkopar (West), Mumbai 400086, Maharashtra, INDIA.

Website: www.rjcollege.edu.in Email: rjcollege@rjcollege.edu.in Tel No: +91 22 25151763 Fax No: +91 22 25150957

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## Programme name - English Aptitude II (Sem II)

**Course Objective:** The courses stresses on the need for the right approach in thought & implementation aspects of organisational activities by looking at whether one can analyze a given pattern or sequence provided with the assistance of visual graphics/ images/ graphs and involve in a logical interpretation of the same and finding the answer.

### Course outcome:

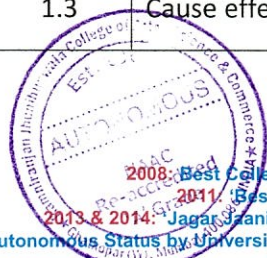
1. Enhancing analytical skills
2. Establishing the right logical approach
3. Inculcating the right knowledge towards problem solving techniques

## Modules at a Glance

Sr. No.	Units	No. of lectures
Unit 1	Verbal Reasoning I	8
Unit 2	Verbal Reasoning - II	8
Unit 3	Non - Verbal Reasoning	4
Unit 4	Logical Reasoning	10
	Total	30

## Detailed Syllabus

Units	Topics	No. of Lectures
<b>1</b>	<b>Verbal Reasoning – I</b>	<b>12</b>
1.1	Arguments	3
1.2	Courses of cation	3
1.3	Cause effect	3



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1.4	PT/F	3
<b>2</b>	<b>Verbal Reasoning - II</b>	<b>9</b>
2.1	Syllogism	4
2.2	Assumptions	2
2.3	Conclusion	2
2.4	logical consistency	1
<b>3</b>	<b>Reading Comprehension</b>	<b>5</b>
3.1	Reading comprehension - intro/ strategy	1
3.2	reading comprehension	4
<b>4</b>	<b>Logical Reasoning</b>	<b>4</b>
4.1	FIB	2
4.2	cloze passages	2

## Reference Books

## Evaluation Scheme

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## LIST OF STUDENTS WHO COMPLETED THE VALUE ADDED COURSE

Name	Class	Div	RollNo
MARTHA SAGAR SRINIWASH REEMA	FYBBI	D	1001
SHAH KHUSHNUMA SHAHBAN ALI NASRIN	FYBBI	D	1002
JANGAM KASHISH SANTOSH MALA	FYBBI	D	1003
PANDEY KHUSHI KRISHNA K PANDEY SUMAN	FYBBI	D	1004
SINGH AKANKSHA SHIVKUMAR MANJU	FYBBI	D	1005
SINGH MANISH SHRINIVAS RATIKA DEVI	FYBBI	D	1006
CHOUHARY GANGESH MADAN POOJA	FYBBI	D	1007
PAL KRISHNA RAMRATHI VIMALA	FYBBI	D	1008
SINGH SONAM SANTOSH SANJU	FYBBI	D	1009
GUPTA DEEPAK DILIP AMARAVATI	FYBBI	D	1010
SHARMA CHHAMA PREMNATH KAUSHALYA	FYBBI	D	1011
YADAV SAURABH SHIV PRAKASH ASHA	FYBBI	D	1012
SINGH MUSKAAN SANTOSH NEETUDEVI	FYBBI	D	1013
VISHWAKARMA SHUBHAM RAMKRISHNA VISHWAKARMA USHA VISHWAKARMA	FYBBI	D	1014
KHAN FARHEEN BANO ATIQRUR REHMAN FATIMA KHATOON	FYBBI	D	1015
SHINDE HIMANSHU SANJAY SAMATA	FYBBI	D	1016
VISHWAKARMA SHRUTIKA VINOD SAVITA	FYBBI	D	1017
MAURYA RUPESH UDAYRAJ BABITA	FYBBI	D	1018
GUPTA SAHIL RAJKUMAR MONA	FYBBI	D	1019
SINGH KASHISH MANISH MANORAMA	FYBBI	D	1020
RATHOD AKANSHA MANOJ MANISHA	FYBBI	D	1021
PRAJAPATI SATYAPRAKASH BHAGWAN DURGAWATI	FYBBI	D	1022
CHOURASIYA SAROJ RAMDEV SANGEETA	FYBBI	D	1023
SHIGWAN VEDHANTI MAHENDRA MANALI	FYBBI	D	1024
THAKUR MANOHAR SHRIRAM REETA	FYBBI	D	1025
YADAV KHUSHBOO ASHOK GEETHA	FYBBI	D	1026
RAGHWANI UTSAV MOHAN PUSHPA	FYBBI	D	1027
SHINDE VINAY VISHWAS AARTI	FYBBI	D	1028
GAWADE SANKET SANTOSH SANJANA	FYBBI	D	1029
CHOUHARY AAIYMA TUFEL QUTBUNNISA	FYBBI	D	1030
PANIGRAHI ADITI RAMESH SAVITA	FYBBI	D	1031
CHAUHAN MANISHA MANCHAND SUNITA	FYBBI	D	1032
MAURYA ANMOL SATISH SUNITA	FYBBI	D	1033
VISHWAKARMA RUCHI PRAVIN 7208155966	FYBBI	D	1034
ANSARI HASNAIN AFZAL HUSSAIN ISARUL NISSA	FYBBI	D	1035

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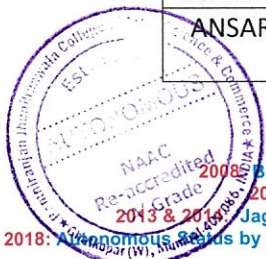
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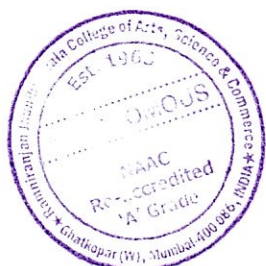
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YADAV NIKITA KAMLESH KANSHKALA	FYBBI	D	1036
PRATIUSH MISHRA ASHOK ARCHANA	FYBBI	D	1037
BIND BABITA VIJAYSHANKAR PHOTODEVI	FYBBI	D	1038
YADAV PARIKSHIT BAHADUR LALBACHCHI	FYBBI	D	1039
PANDEY NILESH SHESHKANT NEERAJ	FYBBI	D	1040
NAVGIRE AKASH POPAT VAISHALI	FYBBI	D	1041
MHALSEKAR ROHAN DEEPAK ARCHANA	FYBBI	D	1042
DUBEY SUMIT JAYSHANKAR BIMLA	FYBBI	D	1043
KADAM ANUSHKA PRAVIN PRATIKSHA	FYBBI	D	1044
PRAJAPATI URMILA RAVINDRANATH PRAJAPATI SUNITA PRAJAPATI	FYBBI	D	1045
GUPTA SAKSHI SURENDRA SANGITA	FYBBI	D	1046
JAIWAR SHIVANI SHYAMBIHARI FIRATA	FYBBI	D	1047
SANKPAL SAHIL TANAJI VANDANA	FYBBI	D	1048
YADAV NEETU RAMPAL SHIVDEVI	FYBBI	D	1049
SINGH NAMRATA RAMESH TARA	FYBBI	D	1050
DWIVEDI AKARSH UMESH SUMAN	FYBBI	D	1051
DUBEY ABHISHEK BHAGWAN PRASAD SHAKUNTALA	FYBBI	D	1052
PALAV PRACHI SUDHIR SWATI	FYBBI	D	1053
YADAV JYOTI NAGESHWAR ASHA	FYBBI	D	1054
POOJARY YASHIKA SUNDARA RANJANI	FYBBI	D	1055
SHAIKH SINTHIYA MUSAUDDIN SABIYA	FYBBI	D	1056
SHAIKH KHUSHBU SHAMSHUDDIN SHAMA	FYBBI	D	1057
DHURIA ANJALI SURESH NEELAM	FYBBI	D	1058
CHAUHAN SARVESH RAJNATH SAVITA	FYBBI	D	1059
WARE AAKASH ANKUSH MANDAKINI	FYBBI	D	1060
GAUD MANISH KRISHNA USHA	FYBBI	D	1061
THUBE BHAGYASHREE GORAKH JYOTI	FYBBI	D	1062
DAS SHALINI MANORANJAN MANORAMA	FYBBI	D	1063
PRAJAPATI HANSIKA HIRDESH URMILA	FYBBI	D	1064



  
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## CERTIFICATES



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### Certificate of Completion

This is to certify that

*Jangam Kashish*

Of FYBBI and Roll No 1003

has successfully completed the Value-Added Course in **English Aptitude** organized by  
**Department of BBI** from 15<sup>th</sup> Septmeber 2022 to 26<sup>th</sup> February 2023.

Course Code  
RJBBIC04 & RJBBIC05

Issue Date: 29 April, 2023



*Dr. Himanshu Dawda*  
Principal



Hindi Vidya Prachar Samiti's  
RAMNIRANJAN JHUNJHUNWALA COLLEGE of Arts, Science &  
Commerce (AUTONOMOUS)



### Certificate of Completion

This is to certify that

*Singh Akanksha*

Of FYBBI and Roll No 1005

has successfully completed the Value-Added Course in **English Aptitude** organized by  
**Department of BBI** from 15<sup>th</sup> Septmeber 2022 to 26<sup>th</sup> February 2023.

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Issue Date: 29 April, 2023



*Dr. Himanshu Dawda*  
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