



R. J. COLLEGE of Arts, Science & Commerce (AUTONOMOUS)

(Hindi Vidya Prachar Samiti's RAMNIRANJAN JHUNJHUNWALA COLLEGE of Arts, Science & Commerce)

Opposite Ghatkopar Railway Station, Ghatkopar (West), Mumbai 400086, Maharashtra, INDIA.

Website: www.rjcollege.edu.in Email: rjcollege@rjcollege.edu.in Tel No: +91 22 25151763 Fax No: +91 22 25150957

College is recognized under Section 2(f) & 12(B) of the UGC Act, 1956

Affiliated to UNIVERSITY OF MUMBAI II NAAC Re-Accredited 'A' Grade (CGPA: 3.50)

ANNUAL INTERNAL QUALITY ASSURANCE IQAC REPORT 2022-2023

The year started with the campus coming back to normalcy in full swing bringing in new challenges. These were once again reverting to face-to-face learning for students. Teachers welcomed the students and were happy to have a chirping of students around them once again. However, the Pandemic had its aftermath with students still trying to limp back from the financial crisis, loss of loved ones, and migration to villages. Students found solace in RJC a home away from home and with their resilience were soon found participating in all the college activities.

IQAC meetings were scheduled every first Thursday of the month and there have been 12 meetings from June till May 31st, 2023 which includes a special meeting.

These meetings of IQAC, timely submission of AQAR, and receiving documentation by the IQAC desk helped in the compilation of data. The major highlight of the year was preparing for NEP to be implemented in all Autonomous HEI in Maharashtra from the coming academic year both at the UG and PG levels. IQAC played a proactive role in organizing, formulating guidelines aligning with NEP, curriculum designing, enrichment, and attending workshops. One member has been appointed as the nodal officer for NEP implementation in our college. Our college believes in the free flow of information and communication at all levels. The workshop conducted by the Principal for all staff members was facilitated by IQAC members. It was highly interactive as teachers voiced their apprehensions, they also were concerned about the orientation of students and how they can be trained for NEP.

IQAC also organised 'train the trainer' workshop for administrative staff about the NEP guidelines, how the admission portal will be designed so students can select their options, the future of higher education, the role of automation in processes. Academic Bank of Credits which will enable students to acquire credits at their learning pace, transfer of credits, multiple exit and entry, multidisciplinary/interdisciplinary approach so the college office must be ready with a template for credit transfer, transcripts, certificates, keep track of students vis a vis the courses they are taking were some of the aspects discussed. Follow-up workshops were organised by IQAC to ensure NEP is implemented in 2023. The year saw the effective deployment of the strategic plan for the period of 2018-2023. Members of the planning committee consider the suggestions of stakeholders IQAC deliberated on them and the strategic plan/perspective plan/Institutional plan for 2023-2032 was presented to the Governing body and duly passed. The same is now available on the college website.

Redesigned the college website to make it more user-friendly and inclusive.

The year started with the address of the Principal on the reopening day, preliminary discussion on NEP, academic calendar, time table. There was a session on code of conduct and professional ethics. The Principal also provided the teachers of the DEEKSHARAMBH

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schedule for the academic year 2022-2023 for the second- and third-year students. This was very important since students were coming to campus after a gap of almost two years.

DEEKSHARAMBH A student Induction program has sessions by the principal who reassured that their well-being was of top priority and all activities will be full fledged however we must maintain norms of safety and hygiene. Student induction program a weeklong program had sessions on Physical and mental health, nutrition, code of conduct, human values (Mulypravah), bridge course and remedial course conducted by the respective departments

21st June, 2022 The international Yoga day was celebrated in Saboo Hall guided by the members of Ambika Yog Kutir and simultaneous sessions were also organised for support staff and students by Kaivalyadhama. The mentees were assigned mentors who conducted meetings and had discussions. All extension activities started with great enthusiasm because the campus was filled with the chirping of the students.

July Guru Purnima was celebrated by students to express their gratitude a session by Swami Dhanajay Krishnadas from ISKCON who enlightened the audience about the role of a Guru in one's life. Several departments started their Value added courses.

On 15th August 2022 the NCC Unit of RJC organised the Independence Day celebration by hoisting the National Flag and a weeklong activity to celebrate the Aazadi Ka Amrut Mahotsav. The library conducted a book exhibition on Independence from 13th to 17th August 2022. The students of BBI and DLLE organised Flag collection Drive as a mark of respect to our National Flag. All departments organised competitions, debates, cultural programs to rejoice on the occasion of 75th Independence Day The Aazadi Ka Amrut Mahotsav. The RJC Innovation Incubation Centre, commemorated World Entrepreneurs Day on 20th August 2022 and started a Value added course in Entrepreneurship Development. The departments also organised guest lectures to create awareness among students about the various trends and technologies which was conducted throughout the year. For teachers a special session on The Role of Mentor in Student's Life was conducted by Prof. Dr. Priya Vaidya.

Gymkhana day was celebrated on 29th August 2022. Mr Adrian D Souza a former Hockey Olympian Goal Keeper was the Chief guest. He appreciated the initiatives of the colleges in encouraging sports and the vision of the management for holistic development of the students.

DEEKSHARAMBHA (Student Induction Programme) for First year degree college was well planned from 8th August 2022 onwards with all classes having Principals address, Introduction of various associations/clubs, and extension activities.

Mentor-Mentee sessions included discussions on problem-solving, sessions on goal setting, anger management, and time management. The mentor-mentee day was also celebrated. This helped students coming back to the premises after two years of trying time during the pandemic.

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The Academic and Administrative Audit of the college for the academic year 2022-2023 was successfully completed on 26th June 2022. It was done in hybrid mode with Convenor Dr. Kiran Mangaonkar, Members Principal Dr. Veena Sanekar, I/C Principal Dr. Vasudevan P and Registrar Mrs. Sangeeta Gurav. The team appreciated the quality initiatives taken by the IQAC of the college and wished a bright future for the college.

The Research Advisory Committee of the college conducted Ph D course work in which Doctoral students of our college as well as from other colleges participated enthusiastically. The student council of the college paid a rich tribute to all the teachers on 5th September 2022 Teacher's Day by organising a function in the staff room in which they recited poetries, a speech admiring the role of teachers in their life.

UGC HRDC University of Mumbai refresher course "Technology in Biosciences" was held by our college it had 36 participants and received positive feedback from them.

As usual practice, the college celebrated various festivals to bring about harmonious relationships among the stakeholders. Raksha Bandhan was celebrated by taking a pledge to save trees. Some students tied Rakhi to our community service providers like Police personnel, and supporting staff. Eco-friendly Ganesh Festival was celebrated on 31st August and 1st September 2022 in the college premises. The entire celebration were organised by the non-teaching staff of the college in a traditional manner and was open to the community for joining in the celebration. During Eid students brought sheerkurma and rejoiced with their teachers and classmates. Navratri Pooja was celebrated by performing aarti in the temple in which staff and students joined. The NCC Cadets conducted the traditional Shastra Pooja on 5th October 2022 in which the current cadets were joined by our alumni NCC Cadets. The staff room committee organised Diwali celebrations on 22nd October 2022.

The Annual Academic Prize distribution to felicitate the rank holders and student acheivers was held on 3rd December 2022. Students were awarded cash prize which is the endowment money year marked for prizes.

A Two Day National Webinar on Transforming Higher Educational Institutions (HEIs) Aligning with National Education Policy (NEP) was organised on 10th and 11th February 2023. The topics for the webinar on day 1 were the Implementation of NEP by Prof Dr. Nitin R Karmalkar, Former Vice Chancellor, SPPU, Pune State Perspective on NEP by Shri Mahendra Ganpule, State Spokeperson Government of Maharashtra, Multidisciplinary/Interdisciplinary by Prof (Dr) Sybil Thomas, University of Mumbai, Academic Bank of Credits by Dr. Milind Marathe, K J Somaiya College of Engineering. On day two the topics of the session were Focus on Outcome based Education (OBE) by Prof (Dr.) Moushumi Dutta, Principal Nagindas Khandwala College, Distance Education/Online Education by Dr. Mandar Bhanushe, IDOL, University of Mumbai, and Skill Development by Mr. Kavi Luthra, Vice President, Rustomjee Academy of Global Career. In addition to that throughout the year IQAC conducted training programs for teachers and non-teaching staff. Some of the important ones are Workshop on 'Designing

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Question Paper using Bloom's Taxonomy' by Professor Nandini Vaz Fernandes, the Workshop for Teachers on Happiness Quotient, session on Financial Literacy for teachers, Capacity Building Program regarding the implementation of NEP for non-teaching staff members.

The NCC Cadets gave a salute to the National Flag on 26th January 2023 and celebrated Republic Day with pomp and show. Ms. Rutuja Rane participated as a Tableau Artist in the Republic Day Parade on 26th January 2023 and represented the State of Maharashtra and made us proud.

A wide range of awareness sensitization and community services were rendered by volunteers of NSS, NCC, DLLE and Rotaract Club they were joined by the students of the Pavo Nature Club and other students of the college. All associations conducted their departmental fests which was organised by the students helping them to develop leadership qualities and working as a team.

In the academic year 2022-2023, 42 Value Added Courses were conducted by various departments and these were offered across disciplines. To cherish our rich heritage and Indian Knowledge System, departments conducted activities that were both cultural as well as academic in nature. Departments also organised field trips and students submitted project reports. This helped in experiential learning for the students. All programs have embedded project work foundation course being offered to BA, BSc and BCom all programs to give a flare of research project work is an essential component.

A new initiative named Career Options and Career Opportunities (COCO) was organised for students of Second Year so that they can choose the subject of their choice and for Third year students so that they choose a suitable career of their choice after graduating.

The Degree Distribution function was conducted on 14th April 2023 Prof. Aniruddha Pandit, Vice Chancellor, Institute of Chemical Technology, Mumbai was the Chief Guest. Students were awarded their Degree Certificates issued by University of Mumbai. An exit feedback was collected from the students which have been analysed by the IQAC for continuous improvement.

The March term-end examination was completed in time and teachers completed their correction work. Students were shown their answer books during the open house so that they get an opportunity to discuss with the teachers about the quality of the answers that they have written and how they can improve further. The open house has resulted in students being satisfied and feedback for the same has been taken and analysed.

Student activities 80 skill, language communication, health nutrition well-being, recent trends in technology, 85 competitions, the career and placement cell organised 57 career counselling sessions for empowering students. The career and placement cell coordinated with the

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Samarthanam trust for their pool placement drive for Divyangjan. The Samarthan trust and Bhojraj trust provided financial assistance to needy students. Students were encouraged to appear for competitive examinations. One student from department of Mathematics secured the second rank on all India basis at the IIT JAM examination. The students of the graduating classes were given a warm farewell and a group photo captured the memory of their campus life.

The Strategic Plan of the college for the period of 2018-2023 has been effectively deployed due to IQAC initiatives. IQAC members discussed about how NEP is aligning higher education with greater emphasis on skill development and making youth more employable. The strategic plan was reviewed and the perspective plan/Institutional development plan was proposed based on SWOC, inputs from stake holders. This plan is for the next ten years in view of the societal changes, requirements of human resources, training for becoming a job giver rather than a job seeker. To make students more employable school of skills is being envisaged with different verticals like health and wellness, media and entertainment, Design, Data analytics and AI to name a few.

In 2022- 2023 organised 14 training programs for teaching and supporting staff in addition to NAAC sponsored National seminar on quality. The data for AISHE, NIRF, University and state government statistical data have all been provided. The AQAR for 2021-2022 was timely submitted and accepted by NAAC.

IQAC verified the PBAS forms of teachers due for CAS promotions 25 teachers completed the procedure of CAS for promotions. The papers of superannuated teaching and non-teaching staff were also duly processed and they have received their dues. The IQAC helped in compiling information of retired staff so that when there is any new information or monetary benefit it can be tracked under the name of "RJC SADABAHAR"

IQAC members have motivated all the staff of RJC to compile the documentation for NAAC SSR submission and we look forward to the timely submission of IIQA, SSR and the peer team visit in the academic year 2023-24 with proactive steps of IQAC and training of staff members counselling of students, the college is all set to implement NEP at the first year degree college Under graduate level and first year at the Post graduate level across all the faculties.

The IQAC Coordinator would like to thank all the learners and their parents for choosing Ramniranjan Jhunjunwala College as their institution of choice to pursue higher education.

Dr Bhushan Arekar

IQAC Coordinator

IQAC CO-ORDINATOR

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Dr. Himanshu Dawda

Principal Chairman IQAC

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